NATIONAL CUP RECYCLING SCHEME

Beyond The Bin

Application Form

Please read through the application form before starting to fill it in.

Section 1.

Question	Answers
Primary Contact name	
Primary Contact email address	
Primary Contact phone number	
Primary Contact job title	
Company name (As listed on Companies House):	
Registered office address (As listed on Companies House):	
Company registration number (As listed on Companies House)	
Total income in the last financial year	
Legal structure (choose applicable)	☐ Building Society ☐ Charitable Incorporated Organisation (CIO) ☐ Community Benefit Society ☐ Community Interest Company (CIC) ☐ Company Limited by Guarantee ☐ Company Limited by Shares ☐ Cooperative ☐ Industrial & Provident Society (IPS) ☐ Limited Liability Partnership ☐ Other ☐ Unincorporated Association ☐ University
Date the organisation was established	
Are you a registered charity?	Choose from: ☐ Yes ☐ No If you select 'Yes', you will need to enter your Registered charity number.

Real Living Wage	Choose from: ☐ Yes ☐ No
Staff (FTE) **(Enter the number of full-time equivalent staff members)**	
Trustees/Directors **(Enter the number of trustees or directors)**	
Volunteers **(Enter number of volunteers)**	

Section 2.

Question	Answers
Which category are you applying for?	☐ Awareness Campaigns ☐ Recycling Infrastructure Improvements ☐ Research & Evidence Building
How much are you applying for?	£ _____
Term of project	_____months
Total funding requirement	Project costs: £ _____ Organisational expenditure (unrestricted): £ _____
About you/ your organisation (150 words max)	

What is the main benefit or solution your project delivers for cup recycling? (250 words max)

The Work

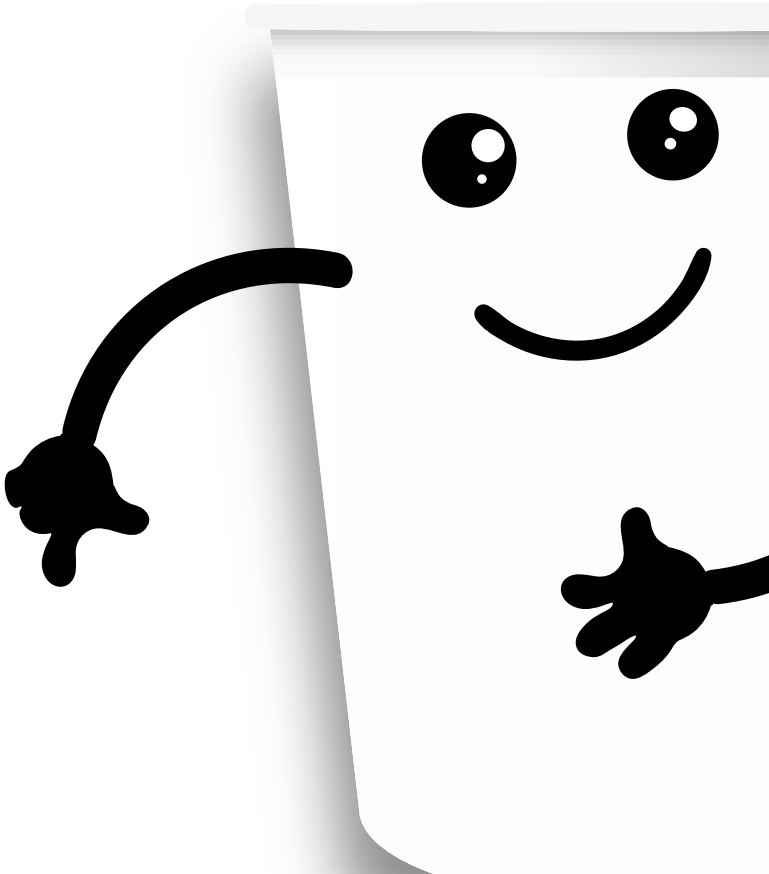
Use this section to explain what your project will do and how it meets the key assessment criteria for your chosen category.
Please include:

- How your project addresses the criteria in the Eligibility Guidance (e.g. Impact, Cost-effectiveness, Future-proofing).
- What you plan to deliver with the funding and how.
- Why your approach is the right one.
- Who you'll work with and their role.
- Key risks and how you'll manage them.

(Max 500 words)

Alignment with National Cup Recycling Scheme (150 words max)

Please use this section to tell us about how your work or future plans align with the mission and vision of the National Cup Recycling Scheme (see website)



Section 3.

Outcomes

Up to five outcomes that you think can be achieved by the end of the funding period. Outcomes should be:

- Short: up to 100 words
- Specific to your work: something that your organisation can contribute to, within the grant period, and at a realistic scale for the stage your organisation is at.
- Something you can track and report on.

For each outcome we will ask you for one or two indicators you could use to track your progress. An indicator should be:

- Relevant – clearly linked to the key outcome.
- Realistic - something you are able to track and gather evidence on.

An indicator can be:

- Quantitative – counting numbers of things that happen, or percentage change.
- Qualitative – assessing people's perceptions or experiences, or describing change.
- Delivery focused - if a piece of work is short-term or project-based.

If the work is new or co-created, we know it can be difficult to define indicators or progress before it begins. If this is the case, tell us in one or two sentences how you plan to track progress.
We find target numbers helpful to understand the scale of your work, or any change you want to achieve.

Key Outcome (up to 100 words)	Outcome Indicators (up to 100 words)	Long Term Outcome (up to 100 words)

Key Outcome (up to 100 words)	Outcome Indicators (up to 100 words)	Long Term Outcome (up to 100 words)

Financial Information

Question	Answers
When is the end of your Financial Year?	

Previous Financial Year	Current Financial Year	Next Financial Year
FY – enter the year e.g 2024-2025	FY – enter the year e.g 2025-2026	FY – enter the year e.g 2026-2027
Income (£) – enter number to 2 decimal places, do not include £ signs or commas	Income (£) – enter number to 2 decimal places, do not include £ signs or commas	Income (£) – enter number to 2 decimal places, do not include £ signs or commas
Expenditure – enter amount	Expenditure – enter amount	Expenditure – enter amount
Surplus / Deficit – enter the number for your Income minus Expenditure	Surplus / Deficit – enter the number for your Income minus Expenditure	Surplus / Deficit – enter the number for your Income minus Expenditure
Net Assets – enter number from your balance sheet		
Net Current Assets – enter number from your balance sheet		

Attaching documents

Please attach the documents requested.

Please ensure the attached are final.

Attachments	File name
A copy of your latest approved annual report	Please ensure that the file attachment name is **Annual report**
A scanned/downloaded bank statement to demonstrate that you have a bank account in the name of your group or organisation	Please ensure that the file attachment name is **Bank Statement**
A set of management accounts covering the last financial year if you do not yet have an audited version (if applicable).	Please ensure that the file attachment name is **Management accounts.**
A budget identifying the specific items you would like us to fund and, if appropriate, any other funding secured, who else you are approaching for funding, and when you will know the outcome of those applications.	Please ensure that the file attachment name is **Budget and funding.**
A copy of your Constitution, Memorandum and Articles of Association or other rules (only if you are not a registered charity and you haven't already submitted this).	Please ensure that the file attachment name is **Constitution.**
The relevant permissions for activity to take place. Applicants will be required to confirm and evidence any required land agreements and permissions are in place. If your project requires permissions and you are unable to provide this information, unfortunately we will be unable to consider your application. (See below for more detail)	
A copy of your organisation's Environmental Policy	Please ensure that the file attachment name is **Environment Policy**
A copy of your organisations Waste Carrier's licence (if applicable) (See below for more detail)	Please ensure that the file attachment name is **Waste Carrier License**
Proof of match funding if applicable If your project will use funding from multiple sources, successful applicants will need to provide confirmation of match funding before the first grant payment is released	Please ensure that the file attachment name is **Match Funding Evidence**
Additional document: Do you have an additional document?	☐ Yes ☐ No Please ensure that the file is clearly named to indicate the content.

Submit this application and all relevant named attachments by 31st October 2025 to:

beyondthebin@valpak.co.uk

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